

# CLALLAM COUNTY FIRE DISTRICT # 2 AND PORT ANGELES FIRE



**Jon C. Bugher**  
*Chief*

**Daniel K. McKeen**  
*Chief*



**DATE:** March 26, 2007  
**TO:** All Personnel  
**FROM:** Chief Bugher  
Chief McKeen  
**RE:** Dispatch Request Protocols

First, we would like to express our appreciation for the hard work that has been put forth by all personnel as we progress through the first few months of the consolidation of our volunteer firefighter programs. We know that the key to our continued mutual success is the outstanding dedication of our personnel and we thank you.

We also want you to know that we appreciate your patience as we continue to maneuver through the new and interesting challenges that we are encountering as we move forward. This is an evolving process and an exciting time.

One of our many goals is to standardize how we request resources. Our current agreement is specifically limited to volunteer personnel resources, so this memo will address this issue first.

## **Manpower Callbacks**

### **For Station 21**

#### ***Contact Pencom, request Station 21 tone***

(This will tone Station 21 volunteers and eastside Station 11 volunteers)

IC directs personnel to the scene or to the station

If additional personnel are required, contact Pencom, request Station 22 tone

(This will tone Station 22 volunteers and Westside Station 11 volunteers)

### **For Station 22**

#### ***Contact Pencom, request Station 22 tone***

(This will tone Station 22 volunteers and Westside Station 11 volunteers)

IC directs personnel to the scene or to the station

If additional personnel are required, contact Pencom, request Station 21 tone

(This will tone Station 21 volunteers and eastside Station 11 volunteers)

## **For Station 11**

### ***Contact Pencom, request either Eastside or Westside callback***

(This will tone Station 11 volunteers and either Station 21 or 22 volunteer personnel, depending upon the location of the call. Station 11 career personnel will also be toned. All career staff are eligible to respond M-F 0800 -1700 and off-going career staff are eligible to respond all day)

IC directs personnel to the scene or to the station

If additional personnel are required, contact Pencom, request either Eastside or Westside callback, whichever was not requested first

## **Confirmed Structure Fire for Station 21 or 22**

Request “District 2 District-wide tones for a General Alarm.”

(This will tone all station 21, 22 and 11 volunteer personnel)

Responders report to their home stations

IC will direct response of apparatus

IC will direct move up of apparatus if required

If Station 11 apparatus are requested, they are requested per a mutual aid request

(The intent is to utilize closest available apparatus)

Tenders respond per department policy

## **Confirmed Structure Fire for Station 11**

Request “PAFD General Alarm”

(This will tone all station 21, 22 and 11 volunteer personnel and all career personnel)

Responders report to their home stations

IC will direct response of apparatus

IC will direct move up of apparatus if required

If Station 21 or 22 apparatus are requested, they are requested per a mutual aid request

## **A few general notes:**

- The term “Duty Company” will no longer be used. It has been replaced by “Callback.”
- All apparatus move-ups will be accomplished non-code, unless a code response is specifically requested by the IC or a Chief Officer.
- Since all of our medical transport vehicles are ALS capable, they will be referred to as “Medic” units. This is consistent with NIMS terminology. When responding, simply provide the manning status of the vehicle. For example, “Medic 22 responding with two EMT’s.” Or, “Medic 12 responding with one EMT and one paramedic.”
- When responding on an engine, provide a staffing report. For Example, “Engine 21 responding with four.”

- All personnel have been provided with the new Radio Protocols. We ask that you refer to them and implement them.

It is our intent to work to eliminate the need to request mutual aid for the dispatch of additional equipment. We plan to utilize automatic aid in order to have a seamless response by utilizing the closest pieces of equipment. We will be working to amend our current agreements to include equipment in the very near future.

Again, we recognize that we are moving quickly with a number of different changes. We truly appreciate your efforts to help make the process move smoothly. If you have questions, concerns or suggestions, please see your Station Captain.